

UNIVERSITY COUNCIL FOR GRADUATE STUDIES AND RESEARCH

Minutes 4 December 1998

PRESENT: C. Allen (CAS), D. Appleby (Comm), L. Bennett (CAS), F. Claydon (HCOE), M. Daley (EE), K. Davis (Biol), E. Grusin (Jour), D. Horgan (Ass't Dean), C. Langstraat (FCBE), D. Lee (GSA), G. Lewis (ME), E. Rakow (CEPR), D. Sherrell (FCBE), W.T. Smith (FCBE), D. Tucker (HIST), Karen Weddle-West (COE)

ABESENT: L. Brinkley (Vice Provost and Dean), T. Buggery (ICL), R. Janikowski (CJUS), D. Lattimore (CCFA), D. Wark (AUSP), A. Wilks-Penrod (Ass't Vice Provost)

GUESTS: J. Brownlee (Grad School), M. Schafer (Grad School), N. Schwartz (Registrar)

The meeting was called to order at 2:05 p.m.

1. Minutes of the 6 November 1998 meeting were approved.
2. Concerns about prefix and number changes:
 - D. Horgan announced that the discussion would not include new concentrations or majors. Those will be handled at a later date and should go through Dan Poje first.
 - D. Horgan remarked that changing prefixes on course numbers for cosmetic reasons is not recommended as it causes problems for the Registrar's Office.
 - D. Horgan announced that the first priority for the meeting will be getting new courses approved. If departments would like to change course numbers or prefixes they can make a request to Dr. McPhee (Senior Vice Provost for Academic Affairs) and he will determine if the change(s) are "academically critical."
3. Necessary text changes in regard to standardized tests and other catalog copy:
 - D. Horgan announced that departments must include information about their standardized test scores in their section of the bulletin. Departments should not say, "Must meet Graduate School requirements." These changes should be submitted by the February meeting, at least one day before the meeting.
 - D. Horgan said that the departments should not use the word "aptitude" when referring to the GRE examination. The exam should be referred to as the General Test. If the word aptitude is used it will be taken out.
 - D. Horgan mentioned that departments should ensure that they update the graduate faculty status dates when submitting their information for the bulletin.
4. Transcript titles:

- D. Horgan noted that transcript titles for courses must be no more than 23 characters, including spaces. N. Hurley will change those that are longer.

5. Concerns about 4000/6000 courses:

- D. Horgan suggested that the council adopt the transcript titles for the 4000/6000 level courses that were approved by the undergraduate curriculum committee.
- It was recommended that a procedure be set for 4000/6000 courses due to the number of problems encountered this year.
- A motion to adopt the 4000/6000 transcript titles approved by the undergraduate curriculum committee was approved.

6. A motion to accept all course deletions across the board was approved.

7. Course changes:

A. Arts & Sciences

- Anthropology curriculum changes were approved. A recommendation was made to change the syllabus to reflect different requirements for 6000 level courses.
- Biology curriculum changes were approved.
- Chemistry curriculum changes were approved.
- English curriculum changes were approved, with the recommendation that the English Dept. ensure that their courses meet the total number of minutes required.
- Foreign Language curriculum changes were approved.
- Geography curriculum changes were approved. N. Schwartz mentioned that GEOG 4522/6522 was not on the summary of curricular requests. L. Bennett said it was because it was not approved at the graduate level.
- Geological Sciences curriculum changes were approved.
- History curriculum changes were approved, with the stipulation that HIST 4284/6284, 4285/6285, and 4286/6286 need to be changed to 4285/6285, 4286/6286, and 4287/6287 because the number 4284/6284 has already been used.
- Mathematical Sciences curriculum changes were approved with the following stipulations. The title of MATH 4611/6611 needs to conform to the undergraduate title – Intro Applied Statistics. COMP 7295/8295 Intro Bioinformatics was tabled until the Council votes on the new concentration. It was mentioned that page 50 of the graduate bulletin contains an error regarding MATH 6635 and the order in which courses are listed. The course description of MATH 4607/6607 needs to clarify the note at the end of the description.
- MMCS curriculum changes were approved.
- POLS 4711/6711 was changed to 4312/6312. A motion was approved to table all of the courses listed under CAS 138. CAS139 was approved with the prefix POLS.

- Psychology curriculum changes were approved with the following stipulations. PSYC 7215/8215 will be removed from the original motion to approve all deletions. C. Langstraat read a memo from Drs. Bob Taylor, Tom Miller, and Carol Danehower from the College of Business regarding their approval of courses 7213, 7214, and 7218. The department should check with T. Buggy in I.C.L. regarding the title of PSYC 7802/8802.

B. Fogelman College of Business & Economics

- Business curriculum changes were approved with the stipulation that prefix changes in Business will proceed if Dr. McPhee deems them academically critical.

C. College of Communication & Fine Arts

- Art curriculum changes were approved with the following stipulations. Prefix changes in Art will proceed if Dr. McPhee deems them academically critical. E. Grusin will clarify the word “to” or “through” in CCFA 6.
- Communication curriculum changes were approved; number changes were withdrawn.
- Journalism curriculum changes were approved.
- Theatre/Dance curriculum changes were approved.
- E. Grusin will verify grading in CCFA 4001-6001.
- A motion was approved to accept the CCFA curriculum changes.

D. College of Education

- Consumer Science & Education curriculum changes were approved. Counseling, Educational Psychology, and Research curriculum changes were approved. COE 9 (EDPR 7547-8547) was tabled in order for CEPR to talk to Math.
- COE 13 (EXSS 7722-8722) was withdrawn; other changes in HMSE were approved.
- Changes in ICL and LEAD were approved.

E. Herff College of Engineering

- A motion to accept the Biomedical Engineering curriculum changes was denied (6 for/7 against). A motion to table EN 6 was approved (8 for/3 against). The remaining Biomedical Engineering curriculum changes were approved.
- Electrical Engineering curriculum changes were approved.
- Engineering Technology curriculum changes were approved.
- Mechanical Engineering curriculum changes were approved.

F. School of Audiology & Speech-Language Pathology

- A USP curriculum changes were approved.

G. University College

- A motion to table the Judaic Studies curriculum changes was approved because of concern on the part of the Graduate School.
- Remaining University College curriculum changes were approved.

8. A motion to call a special meeting to discuss tabled curriculum changes was approved.
9. D. Lee announced that the Graduate Student Association is planning to create a graduate student honor society, Alpha Epsilon Lambda, and they need a faculty advisor. Anyone interested or familiar with the group is encouraged to contact the GSA.

The meeting was adjourned at 4:23 p.m.

Minutes respectfully submitted by Maureen Schafer and Nancy Hurley