

**UNIVERSITY COUNCIL FOR GRADUATE STUDIES  
AND RESEARCH**

**MINUTES  
3 NOVEMBER 2000  
Meeting Number 317**

**Present:** G. Baxter (Theatre), L. Bennett (CAS), P. Davis (Business), B. Gholson (Psych), A. Graham (Comm), J. Hurley (Hist), W. Janna (Herff), C. Jones (Business), M. Logan (CCFA), E. Rakow (CEPR), D. Smith (EngTech), , K. Weddle-West (COE); D. Horgan ( Interim Dean)

**Absent:** S. Agrawal (Business), P. Bridson (Interim Vic Provost for Research), M. Hamrick (HMSE), W. Jermann (ECE), R. Van Arsdale (Geol), D. Wark (AUSP—D. Horgan, proxy)

**Guests:** G. Donhardt, P. Beatty (IR), Glenn Chandler (Music)

The meeting was called to order at 2:05 p. m.

- I. The minutes of the October 2000 meeting were approved by voice vote.
- II. Announcements
  - A. Mike Hamrick (HMSE) was severely injured in an automobile accident on 28 October. He is recovering in hospital from hip surgery and requests no visitors.
  - B. Peter K. Bridson, PhD, has assumed the position of Interim Vice Provost for Research, a half-time appointment. Dr. Horgan has assumed the position of Interim Dean of the Graduate School.
  - C. Prefix changes have been put on hold until the Registrar's office decides how best to handle them. Noel Schwartz, Jan Brownlee, and Dianne Horgan will be looking at the whole process.
- III. An Overview of the Curricular Revision process: D. Horgan summarized the process, stressing these 3 points:
  - A. Course revisions are first priority and will be considered at the 1 December meeting
  - B. Catalog changes—both program and editorial—will be considered at the next meeting, 8 December.
  - C. The necessity of following the correct procedure in proposing program changes to TBR was reiterated. TBR is now more receptive to creating graduate certificates, which can be a good entry into a new concentration in the future.

She also pointed out that students in a certificate program are degree-seeking graduate students and can be eligible for financial aid.

- IV. New concentrations in the Music program: G. Chandler introduced new concentrations in conducting at both the master's and doctoral levels and a new concentration in music theory at the master's level. There was a good bit of discussion about courses and existing facilities and faculty; it was suggested that the proposals would be strengthened if they included data on the number of students currently enrolled in courses in the two subjects. The question was called on each program individually:
  - A. MMu Concentration in Music Theory: W. Janna moved (2/D. Smith) that the proposal be approved. The motion was carried by voice vote.
  - B. MMu Concentration in Conducting: D. Smith moved (2/M. Logan) that the proposal be approved. The motion was carried by voice vote.
  - C. DMA Concentration in Conducting: D. Smith moved (2/P. Davis) that the proposal be approved. The motion was carried by voice vote.
- V. Certificate in Teaching English as a Second Language: L. Bennett presented the English Department's proposal. In the discussion it was suggested that the department summarize the information conveyed in the attached web pages in order to strengthen the proposal. K. Weddle-West will check on whether the state has to approve the field experience course. D. Smith moved (2/J. Hurley) that the proposal be approved. The motion was carried by voice vote.
- VI. Revision of Internal Procedures for Graduate Grade Appeals committee: After a great deal of discussion, a motion was made by J. Hurley (2/L. Bennett) that the Council accept the revisions after they have been submitted to Legal Counsel and any further revisions she may require have been made. The vote was 5 For, 4 Against, and 3 Abstentions. D. Horgan then declared that Legal Counsel's revisions will be circulated to the Council by e-mail and an e-mail vote will be solicited, as it is necessary to have this matter decided before the end of the semester when there may be cases for the committee to hear.

There being no new business, the meeting was adjourned at 3:40 pm.

Minutes respectfully submitted by Nancy Hurley